



HUMAN CAPITAL MANAGEMENT *by BASIC*



All of Your Human Capital Management Needs in One Place

An efficient and effective workforce must have the ability to communicate easily with their employer. Whether you need to access employment records, details of your employer-provided benefits, or important tax information, BASIC has you covered.

BASIC HCM is an end-to-end solution that provides easy access to all the information you need, including payroll, tax management, HR, employee portals, leave management, and performance analytics.

We furnish everything you need to stay connected with your employer, and we do it all on a simple and streamlined platform. We're big fans of keeping it BASIC, we think you will be too.



With BASIC HCM, you can...

- Complete your applicant and onboarding new hire process electronically
- View and enroll all available benefits provided to you by your employer
- Upload documents and view key employment history such as raises and performance reviews
- Submit requests for demographic, payroll, and tax changes
- Manage your daily tasks through work flows

Added Benefits

Not just payroll and tax management:

BASIC Advanced HR is a full-featured HRIS solution that offers a unique combination of employee collaboration and traditional workforce management, enabling employees to access and update their information with ease. With integrated applicant tracking, onboarding, performance management, HR and benefits administration and training, BASIC Advanced HR combined with BASIC Payroll is your “one-stop shop” for all of your human capital management needs.

BASIC HCM has complete ACA functionality that will help your business determine, assess, and report on your employees’ eligibility through its full suite of ACA tools, reports, and dashboards. Our ACA capability makes it easy to determine the impact ACA will have on a business.

Beyond BASIC

Features that will make your job easier!

- BASIC Payroll
- BASIC Advanced HR
- Employee Portal
- Integration with BASIC ACA Elevate



- HR Benefits
- HR Management
- HR Services



Not all payroll companies are created equal.

But don't take our word for it, read what our customers have to say:

“ We have been with BASIC since 2007. They handle everything for us from Payroll and Unemployment to Year-end Taxes and COBRA administration. The staff is extremely professional and efficient. We are delighted with the service we receive and would highly recommend them to others.”

– Troy Tube and Manufacturing Co



For more information about any of our services or to speak with a sales consultant call 800.444.1922 x 3 or visit basiconline.com.

Additional Services:

- BASIC COBRA
- BASIC FSA
- BASIC ACA Tracking
- BASIC FMLA Administration



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