



Insurance Associates, Inc.

Service	Set Up Fee	Annual Fee	Monthly Fee*
BASIC hr	\$50	Included	\$25
OnDemand HR	\$50	Included	\$50
HRIS	\$4000	\$450 per insurance coverage for changes only- otherwise no fee	\$6.00 employee
COBRA Administration	Waived	Included	.75 cents per insured per month
	Events prior to the contract start date, the following fees will apply: <ul style="list-style-type: none"> Initial Notification of COBRA Rights Letters \$4.25 each Takeover COBRA Participants \$30 each \$40.00 per month minimum for small groups 		
Retiree Billing	\$270	\$225	\$6.25 per Retiree
FSA Administration	\$0	\$405	\$4.45 per participant (\$75 minimum)
	Additional fees apply to plans that veer from best practice administration policies (direct deposit, banking and enrollment data).		
FSA Administration with Debit Card	\$180	\$405	\$5.70 per participant or \$5.35 per participant (\$75 minimum)
	Additional fees apply to plans that veer from best practice administration policies (direct deposit, banking and enrollment data).		
HRA Administration	\$180	\$225	\$4.05 per participant (\$75 minimum)
	Additional fees apply to plans that veer from best practice administration policies (direct deposit, banking and enrollment data).		
HRA Administration with Debit Card (Rx Only)	\$360	\$225	\$4.75 per participant (\$75 minimum)
	Additional fees apply to plans that veer from best practice administration policies (direct deposit, banking and enrollment data).		



HSA Administration	Included	\$3.00 per month per account billed annually to <u>employer</u> for BASIC services for money moving and HSA call center	Included
	Additional fees apply to plans that veer from best practice administration policies (custom reports, banking and contribution data).		
FMLA Freedom w/Absence Management	\$850 (500 employees) \$1250 (501-1000) \$1650 (1001-1500) \$2050 (1501-2000)	Included	<1000..... \$2.15 1001 - 2000..... \$2.05 2001 - 3000..... \$1.95 3001 -4000.....\$1.85 4001 – 5000.....\$1.75 5000 Plus.....\$1.65
	IVR script customization or mid-year changes - \$125 per hour		
	Scripts Set-up (One Time Fee) - \$1200		
	Case management: <ul style="list-style-type: none"> • 2nd opinion \$350 per event • 3rd opinion \$375 per event 		
FMLA Ease Plus	\$600 (500 employees) \$800 (501-1000) \$1000 (1001-1500) \$1200 (1501-2000)	Included	<1000..... \$1.40 1001 - 2000..... \$1.30 2001 - 3000..... \$1.20 3001 -4000.....\$1.10 4001 – 5000.....\$1.00 5000 Plus.....\$.90
	IVR script customization or mid-year changes - \$125 per hour		
	Script Set-up (One time Fee) - \$900		
	Case management: <ul style="list-style-type: none"> • 2nd opinion \$350 per event • 3rd opinion \$375 per event 		
FMLA Ease	\$540	Included	\$104 monthly* \$48 per event
Absence Management	\$500 (500 employees) \$700 (501-1000) \$900 (1001-1500) \$1,100 (1501-2000)	Included	<1000..... \$1.05 1001 - 2000..... \$.95 2001 - 3000..... \$.85 3001 -4000.....\$.75 4001 – 5000.....\$.70 5000 Plus.....\$.65
	IVR script customization or mid-year changes - \$125 per hour		



	Script Set-up (One time Fee) - \$900		
Unemployment Management	\$257	Included	\$1.66 per employee (\$125 monthly minimum)
Unemployment Self Service	Included	Included	\$45
Dependent Verification	\$1800 (up to 1500 employees) \$2500 (up to 2500 employees) \$3200 (over 2500 employees)	None	\$15 / initial letter \$5 / follow up letter (optional) \$5 / confirmation letter (optional)
Parking & Transit	\$315	\$270	\$3.15 per participant (direct deposit only)
BASICXpress - (50-99 Benefit Eligible Employees)	\$250	Included	\$3.50 per employee
	<ul style="list-style-type: none"> • Data import charges: Two (2) data file import layouts are included. Additional data import layouts may be billed a setup charge of \$1000 per import layout. • Data export charges: BASIC system(s) export layouts (HRIS, Payroll, Carrier, Etc.) are included. Additional data exports layouts maybe billed a setup charge of \$1000 per export layout. • Custom Reports: Custom tabular reports are \$500 per report. Other custom reports can be quoted prior to development. 		
BASICXpress - (100-199 Benefit Eligible Employees)	\$500	Included	\$3.00 per employee
	<ul style="list-style-type: none"> • Data import charges: Two (2) data file import layouts are included. Additional data import layouts may be billed a setup charge of \$1000 per import layout. • Data export charges: BASIC system(s) export layouts (HRIS, Payroll, Carrier, Etc.) are included. Additional data exports layouts maybe billed a setup charge of \$1000 per export layout. • Custom Reports: Custom tabular reports are \$500 per report. Other custom reports can be quoted prior to development. 		
BASICXpress - (200 + Benefit Eligible Employees)	\$1.75 per employee (minimum \$500)	Included	\$2.50 per employee
	<ul style="list-style-type: none"> • Data import charges: Two (2) data file import layouts are included. Additional data 		



	<p>import layouts may be billed a setup charge of \$1000 per import layout.</p> <ul style="list-style-type: none">• Data export charges: BASIC system(s) export layouts (HRIS, Payroll, Carrier, Etc.) are included. Additional data exports layouts maybe billed a setup charge of \$1000 per export layout.• Custom Reports: Custom tabular reports are \$500 per report. Other custom reports can be quoted prior to development.
This quote is subject to change 60 days after date proposed.	

* Billing cycles vary from monthly, quarterly or annually depending on level of service charges.