



# Company Intranet

We offer the use of internet technologies within an organization to achieve better results than the conventional means of data access and transfer. The technology we offer will help you cut costs, it is easy to use and offers fast accessibility of day to day information.

## **INCREASED PRODUCTIVITY**

An Intranet can cut down the time your employees spend on routine communication tasks.

## **ACCESS**

Do your employees spend time chasing paper? Trying to hunt down paper forms, reports and documents? Consider converting these documents to PDF format and then upload them into your resource library. Log on from anywhere 24/7.

## **SECURITY**

Add password protected documents. They can only be opened by individuals who have the assigned password for access.

## **COMPANY**

You can add in any forms, documents or links that you or your employees need to access 24/7. Accepted document types include: PDF, Word, Excel, JPEG, and PPT.

## **OTHER USES**

- Employee Newsletters
- Upload employee reviews for future access
- Sales Forms
- Tutorials
- Project Information
- Competitive Analysis
- Technology Support
- Internal Information Libraries
- Policies and Procedures